

BRAIN INJURY SERVICES

BOARD OF DIRECTORS MEETING MINUTES

MAY 25, 2011

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

Present: Robert Beres, Scott Paulin, Josh Henderson(via teleconference), Caroline Nesbitt, Paul Armstrong, Lucy Bower, Wendy Bayne, Larry Rosenberg

Regrets: Steve Metham, Stephen Blood,

Staff: Jan Narduzzi, Heather Moroz

Guests: Laurie Graham, Cosmo Mannella

Item	Discussion	Fwd	Action
1. Presentation: Kenny House	L. Graham and C. Mannella presented Kenny house to the Board.		
2. Approval of Agenda	<ul style="list-style-type: none"> • Motion Moved by L. Bower Seconded by S. Paulin That the agenda be approved as presented. Carried. • Declaration of Conflict of Interest – Nothing to declare. 		
3. Approval of the April 4, 2011 minutes	<ul style="list-style-type: none"> • Motion Moved by P. Armstrong Seconded by W. Bayne That the minutes of April 4, 2011, be approved with the change of Wadas to Bower. Carried. 		
4. Executive Director Report	<p>J. Narduzzi presented the ED report to the Board.</p> <p>J. Narduzzi informed the Board of a sentinel event at CWP as well as a complaint to the Human Rights Tribunal.</p>	*	R. Beres to set up a meeting with Mike Shea from the LHIN
5. ED Performance Agreement	<ul style="list-style-type: none"> • Motion Moved by P. Armstrong Seconded by L. Rosenberg That the Board approve the Performance Agreement as presented with the addition of holding back 3% of the Executive Directors salary as required by the 2011-2014 M-SAA. Carried. <p>Declaration of Compliance</p> <ul style="list-style-type: none"> • Motion 		

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	<p>Moved by P. Armstrong Seconded by W. Bayne That the Board approve the Declaration of Compliance document as presented. Carried.</p> <p>Executive Director Certificate of Compliance</p> <ul style="list-style-type: none"> Motion Moved by L. Rosenberg Seconded by L. Bower That the Board approve the Executive Director Certificate of Compliance document as presented. Carried. 		
6. Risk Management	<p>Quality Care Review J. Narduzzi presented the Quality Care Review to the Board.</p> <p>Health and Safety Committee Minutes J. Narduzzi presented the H&S committee minutes to the Board.</p>		
7. Board Collaborative Opportunities	<p>L. Bower provided an overview of the Governance to Governance workshop she and J. Narduzzi attended. The prevalent message from that workshop was that the LHIN is looking for similar organizations to collaborate.</p> <p>J. Narduzzi, R. Beres, L. Bower and S. Metham will be meeting with some of the BICR Board members to introduce themselves and try to establish an ongoing dialogue with them.</p>		
8. Wine and Cheese and Silent Auction	<p>R. Beres and L. Bower volunteered to assist with the planning of the event. The agency will provide admin support as well as having the manager, communications do the communications aspect of the event.</p>	<p>*</p> <p>*</p>	<p>J. Narduzzi to get date of HBIA fundraiser</p> <p>Discussion to come back to next meeting</p>
9. Meeting Evaluation	<p>Good discussion. Good meeting.</p>		
10. Adjourn	<p>C. Nesbitt moved to adjourn.</p>		
11. Next Meeting	<p>Wednesday June 22 at 5:30pm at the Main Office.</p>		

 President's Signature

 Date