

BRAIN INJURY SERVICES OF HAMILTON
BOARD OF DIRECTORS MEETING MINUTES

MARCH 28, 2007

FORTINOS MAIN ST. W

Present: *Bonnie Buchko, Stephen Blood, Becky Lammel, Denise McMullin, Ashok Kumar, Chabriol Colebatch, Stacey Cleaver,*

Regrets, *Phil Rowlatt-Smith, Nicola Heinig, Alfred Ng*

Staff: *Jan Narduzzi, Heather Moroz*

Guest: *John Ormond – President, Brain Injury Services of Hamilton Foundation Inc.*

Item	Discussion	Fwd	Action
1. Presentation from Foundation Board	<p>J. Ormond provided background on the development and current membership of the Foundation Board. The Foundation is registered and waiting to receive a charitable number.</p> <p>Any funds transferred to the Foundation would be managed in a low to medium risk investment through Wickham Investments.</p> <p>The Foundation is planning a wine and cheese/silent auction in late September 2007 as well as a mail out campaign. The Foundation would request that the Corporation Board help sell tickets for the wine and cheese event.</p>		
2. Approval of Agenda	<ul style="list-style-type: none"> • Motion: Moved by S. Blood Seconded by A. Kumar That the agenda for March 28, 2007 be approved with the following additions: <ul style="list-style-type: none"> ➤ Board & Management lunch – Board Networking ➤ Board Development – ED Report Carried. • Declaration of conflict of interest – nothing to declare. 		
3. Approval of the February 28, 2007 and March 14, 2007	<ul style="list-style-type: none"> • Motion: Moved by D. McMullin Seconded by S. Blood That the minutes from February 28, 2007 be approved with the following change 		

Item	Discussion	Fwd	Action
	<p>recommended revision. Carried.</p> <p>Board Staff Relationship: Delegation to the Executive Director</p> <ul style="list-style-type: none"> • Motion Moved by C. Colebatch Seconded by A. Kumar That the policy be approved with the recommended revision. Carried. 	*	H. Moroz to revise policy
10. Risk Management	<p>Health and Safety Minutes The Board reviewed the minutes from the Hamilton and Niagara locations.</p> <p>Employee Statement of Claim Jan provided the Board with the background of the claim.</p>		
11. Board Recruitment	<p>B. Buchko is meeting with a potential Board member March 29, 2007.</p> <p>The agency has placed an advertisement (for an accountant) in the May issue of the CMA magazine.</p>		
12. Board Networking Activities	<p>Board/Management Lunch The Board will meet with the management team in May.</p> <p>B. Lammel met with Toby Barrett, MPP for Halidmand-Norfolk. The meeting went well and Mr. Barrett requested that BISH pamphlets be sent to him.</p> <p>B. Buchko has a tentative meeting date booked with the Board chair from BICR on April 13.</p>	*	J. Narduzzi to set date in May and forward details to Board members
13. Meeting Evaluation	Good meeting. Did well for time.		
Next Meeting	Wednesday April 25, 2007 at Fortinos Main W	*	
Adjourn	<ul style="list-style-type: none"> • C. Colebatch moved to adjourn the meeting. 		

President's Signature

Date