

**BRAIN INJURY SERVICES OF HAMILTON
BOARD OF DIRECTORS MEETING MINUTES
SPECIAL BUDGET MEETING
307 KING STREET EAST, HAMILTON
MARCH 14, 2007**

***Present: Bonnie Buchko, Phil Rowlatt-Smith, Ashok Kumar, Stacey Cleaver, Stephen Blood, Denise McMullin, Alfred Ng, Nicola Heinig
Regrets: Becky Lammel, Chabriol Colebatch
Staff: Jan Narduzzi, Heather Moroz,
Guest: Nadine Del Col***

| Item | Discussion | Fwd | Action |
|--------------------------------|---|-----|--------|
| 1. 2006-2007 Operating Surplus | <p>The Board discussed staff's recommendations regarding the operating surplus.</p> <ul style="list-style-type: none"> • Motion Moved by A. Kumar Seconded by N.Heinig That the 2% benefit supplement for staff including Jan be approved. Carried. • Motion Moved by P Rowlat-Smith Seconded by D. McMullin That the repairs and miscellaneous expenses be approved as presented. Carried • Motion Moved by S. Cleaver Seconded by A. Kumar That the van be purchased from the operational surplus rather than the reserve fund as moved at the February, 28, 2007 Board meeting. Carried • Motion | | |

| Item | Discussion | Fwd | Action |
|---------------------|---|-----|---|
| | <p>Moved by S. Cleaver Seconded by S. Blood That the remainder of surplus funds be transferred to the reserve fund. Carried</p> | | |
| 2. 2007-2008 Budget | <p>The Board requested that Jan provide information regarding industry standard salaries for management as well a general outline of management's current salary structure at the March Board meeting.</p> <ul style="list-style-type: none"> • Motion <p>Moved by A. Ng Seconded by A. Kumar That the 2007-2008 budget be approved as presented. Carried</p> | * | Jan to include information in March Board package |
| 3. Adjourn | <ul style="list-style-type: none"> • P. Rowlatt Smith moved to adjourn the meeting. | | |

 Presidents signature

 Date